



Rutland County Council

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Ladies and Gentlemen,

A meeting of the **SCHOOLS' FORUM** will be held via Zoom - <https://us06web.zoom.us/j/83359094669> on **Thursday, 30th November, 2023** commencing at **4.00 pm** when it is hoped you will be able to attend.

Yours faithfully

Mark Andrews
Chief Executive

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at www.rutland.gov.uk/my-council/have-your-say/

A G E N D A

1) WELCOME AND APOLOGIES

2) MINUTES AND ACTIONS FROM THE PREVIOUS MEETING

To confirm the minutes and update the actions of the meeting of the Schools' Forum held on the 5th October 2023.

SUMMARY OF ACTIONS FROM THE PREVIOUS MEETING

No.	Ref.	Action	Person
1	5	Members stated that a Local Authority Finance Officer must be in attendance at all Schools' Forum meetings to answer their financial queries. The Strategic Director of Children and Families confirmed that she would raise the matter with the Strategic Director of Resources.	Dawn Godfrey
2	6	The Strategic Director of Children and Families would arrange for a presentation to be given regarding the Delivering Better Value programme and the National Change Programme to give full details regarding	Dawn Godfrey

		SEND and the High Needs Budget deficit.	
3	6 A	It was agreed that an extraordinary meeting of the Schools' Forum would be arranged towards the end of November/beginning of December.	Ben Solly / Jane Narey
4	6B	It was agreed that the Clerk would email the details from the Early Help Coordinator to all Schools' Forum members for named representatives.	Jane Narey
5	6C	The Chair proposed that the cost of the training licence for the Autism Education Trust should be phased into the DBV programme. The Head of Early Help, SEND and Inclusion confirmed that she would investigate if this was possible and would feedback to the Chair.	Bernadette Caffrey

(Pages 5 - 12)

3) THE DEDICATED SCHOOLS GRANT (DSG) AND THE SPECIAL EDUCATIONAL NEEDS AND DISABILITY (SEND) RECOVERY PLAN

To receive a report from Andrew Merry, Head of Finance, RCC.
[ITEM FOR DISCUSSION]

(15 MINUTES)

(Pages 13 - 20)

4) FUNDING FOR TRADE UNION FACILITIES TIME

Discussion regarding the funding arrangements for supply cover costs for 2024-2025.
[ITEM FOR DECISION]

(10 MINUTES)

(Pages 21 - 22)

5) NURTURE HUB AND PRACTICE: UPDATE

To receive an update from Penny Rawlings, Head of School, Edith Weston Academy.
[ITEM FOR DECISION]

(10 MINUTES)

(Pages 23 - 30)

6) WORK PLAN 2023-2024

To review and approve the Schools' Forum Work Plan for 2023-2024
[ITEM FOR INFORMATION]

(5 MINUTES)

(Pages 31 - 32)

7) ANY URGENT BUSINESS

(5 MINUTES FOR FINAL AGENDA ITEMS)

8) MEETING DATES

Thursday, 1 February 2024, 4.00 – 5.30 p.m. via Zoom –
<https://us06web.zoom.us/j/88550441601>

Thursday, 9 May 2024, 4.00 – 5.30 p.m. via Zoom -
<https://us06web.zoom.us/j/88263042018>

The School and Early Years Finance (England) Regulations 2021 amended The Schools Forums (England) (Coronavirus) (Amendment) Regulations 2020 to make permanent provisions to enable schools' forum meetings to be held remotely. This includes (but is not limited to) telephone conferencing, video conferencing, live webcast and live interactive streaming. Where a schools' forum decides to hold a public meeting by remote means only, the forum should provide support or make alternative arrangements so that any interested parties who do not have telephone or online access can attend virtual meetings.

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MEMBERS OF THE SCHOOLS' FORUM:

SCHOOL MEMBERS		
	Name	Representing
1.	Ben Solly (CHAIR)	Academies (Secondary)
2.	Steve Cox (VICE CHAIR)	Special Schools
3.	Carl Smith	Academies (Secondary)
4.	Craig Charteris	Academies (Primary)
5.	Fiona Wilce	Maintained Schools (Primary)
6.	Stuart Williams	Academies (Secondary & Primary)
7.	VACANT	Academies
8.	VACANT	Academies (Governors)

NON-SCHOOL MEMBERS		
	Name	Representing
9.	Gary Morphus	Trade Unions
10.	Lucy Lewin	Private, Voluntary & Independent (PVI) Early Years
11.	Oliver Teasel	Post 16 Provision
12.	Peter French	Dioceses

Quorum: Two fifths of current voting members (excluding vacancies) i.e. 5 members when the Forum has full membership of 12 in place. At least one representative of each of the primary and secondary phases of education must be present and voting.

DEPUTIES:

Name		Representing
13.	Andreas Menzies	Dioceses
14.	Kay Smith	Special Schools
15.	Rob Gooding	Academies (Primary)
16.	Steve Flowers	Maintained Schools (Primary)
17.	VACANT	Private, Voluntary & Independent (PVI) Early Years
18.	VACANT	Trade Unions
19.	VACANT	Post 16 Provision
20.	VACANT	Academies (Governors)

OFFICERS:

Name		Title
1.	Dawn Godfrey	Strategic Director of Children and Families (DCS), RCC
2.	Gill Curtis	Head of Learning and Skills, RCC
3.	Bernadette Caffrey	Head of Early Help, SEND and Inclusion, RCC
4.	Andrew Merry	Head of Finance, RCC
5.	Kulwinder Bola	SEND Improvement Programme Manager, RCC
6.	Jane Narey (CLERK)	Scrutiny Officer, RCC

ATTENDEES:

Name		Title
7.	Councillor Tim Smith	Portfolio Holder for Children's Services